

Volunteer Policy

Volunteers play an important role in the daily operation of the library. Without them, the work of the library could be hindered. While the library appreciates this spirit of voluntarism; not everyone has the qualifications needed to work in the library. Volunteers are carefully chosen by the Library Director to insure the needs of the library are met. Only those whose qualifications best suit the needs of the library, will be approved as volunteers. The Library Director or a staff member will supervise and train the volunteers.

Recognition of volunteers will be noted in both the Library Director's annual report to the town of Skowhegan, and the Library Board of Trustees. A record of hours worked by volunteers will be kept. The Library Director will periodically meet with volunteers to evaluate their work skills.

The Library Board of Trustees reserves the right to alter this policy without prior notice.

Approved 03/04/14