## **Gifts and Bequests Policy**

The library welcomes and encourages gifts and bequests to the library. It is the policy of the library to accept gifts provided that:

- 1. The materials offered are appropriate for library use and consistent with current acquisitions policy.
- No restriction is imposed to the disposition or use of the donated materials without prior arrangements agreement of the Library Director and the Bloomfield Board of Trustees.
- 3. A gift once accepted becomes the property of the library.
- 4. The library reserves the right to decide the condition of display, housing, and access to materials or disposal of such materials.

The Library Board of Trustees reserves the right to alter this policy without prior notice.

Approved 06/13/01